**F-2.01**

Provinsi : .......................................

Kabupaten/ Kota : .......................................

Kecamatan : .......................................

Desa/ Kelurahan : .......................................

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Kode Wilayah :

FORMULIR PELAPORAN PENCATATAN SIPIL DI DALAM WILAYAH NKRI

# Jenis Pelaporan Pencatatan Sipil

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Kelahiran Pengakuan Anak

Lahir Mati Pengesahan Anak

Perkawinan Perubahan Nama

Pembatalan Perkawinan Perubahan Status Kewarganegaraan

Perceraian Pencatatan Peristiwa Penting Lainnya

Pembatalan Perceraian Pembetulan Akta

Kematian Pembatalan Akta

Pengangkatan Anak Pelaporan Pencatatan Sipil dari Luar Wilayah NKRI

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| **DATA PELAPOR** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama :  NIK :  Nomor Dokumen Perjalanan :  Nomor Kartu Keluarga :  Kewarganegaraan :  Nomor Handphone :  Alamat Email : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **DATA SUBJEK AKTA KESATU** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama :  NIK :  Nomor Dokumen Perjalanan :  Nomor Kartu Keluarga :  Kewarganegaraan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **DATA SUBJEK AKTA KEDUA (JIKA ADA)** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama :  NIK :  Nomor Dokumen Perjalanan :  Nomor Kartu Keluarga :  Kewarganegaraan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **DATA SAKSI I** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama :  NIK :  Nomor Kartu Keluarga :  Kewarganegaraan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **DATA SAKSI II** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama :  NIK :  Nomor Kartu Keluarga :  Kewarganegaraan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **DATA ORANG TUA\*\* *(hanya diisi untuk keperluan pencatatan kelahiran, lahir mati dan kematian)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama Ayah NIK Ayah  Tempat Lahir Ayah | :  :  : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Tanggal Lahir Ayah | : | Tgl : | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| Kewarganegaraan Nama Ibu  NIK Ibu  Tempat Lahir Ibu | :  :  :  : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Kewarganegaraan : | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
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| **DATA ANAK** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Nama : 2. Jenis Kelamin : 3. Tempat dilahirkan : 4. Tempat kelahiran : | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 1. Laki-laki  1. RS/RB | | | |  | 2. Perempuan | | | | | | | | | | | | | | | | | | | | |
|  |  | 2. Puskesmas | | | | |  | 3. Polindes | | | |  | 4. Rumah | | | | |  | 5. Lainnya | | | |
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| 5. Hari dan Tanggal Lahir | : | Har : | |  |  |  |  |  |  | Tgl : | | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | |
| 1. Pukul : 2. Jenis Kelahiran : 3. Kelahiran ke - : 4. Penolong Kelahiran : 5. Berat Bayi : 6. Panjang Bayi : | |  |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | |
|  | 1. Tunggal  1. Dokter | | |  |  | 2. Kembar 2  2. Bidan / Perawat | | | | |  | 3. Kembar 3  3. Dukun | | | |  |  | 4. Kembar 4  4. Lainnya | | | |  | 5. Lainnya | | |  |
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**YANG LAHIR MATI**

1. Lamanya dalam Kandungan
2. Jenis Kelamin
3. Tanggal lahir mati
4. Jenis Kelahiran
5. Anak ke -
6. Tempat dilahirkan
7. Penolong kelahiran
8. Sebab lahir mati
9. Yang menentukan
10. Tempat Kelahiran

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Bulan

1. Laki-laki Tgl :

1. Tunggal

2. Perempuan

Bln : Thn :

2. Kembar 2

3. Kembar 3

4. Kembar 4

5. Lainnya

1. RS/RB

1. Dokter

2. Puskesmas

2. Bidan / Perawat

3. Polindes

3. Dukun

4. Rumah

4. Lainnya

5. Lainnya

1. Dokter

2. Bidan / Perawat

3. Dukun

4. Lainnya

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| **PERKAWINAN ATAU PEMBATALAN PERKAWINAN** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. NIK Ayah dari Suami : 2. Nama Ayah dari Suami : 3. NIK Ibu dari Suami : 4. Nama Ibu dari Suami : 5. NIK Ayah dari Istri : 6. Nama Ayah dari Istri : 7. NIK Ibu dari Istri : 8. Nama Ibu dari Istri : 9. Status Perkawinan Sebelum Kawin : 10. Perkawinan yang ke- : 11. Istri yang ke- (bagi yang poligami) : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
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|  | Kawin | | | |  | Belum Kawin | | | | |  | Cerai Hidup | | | | |  | Cerai Mati | | | | | | | | |
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| 1. Tanggal Pemberkatan Perkawinan : Hari : 2. Tanggal Melapor : Hari : | | |  |  |  |  |  |  | Tgl :  Tgl : | | |  |  | Bln :  Bln : | |  |  | Thn :  Thn : | |  |  |  |  |  | | | |
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| 1. Jam Pelapor : 2. Agama : 3. Kepercayaan : 4. Nama Organisasi Kepercayaan : 5. Nama Pengadilan : 6. Nomor Penetapan Pengadilan : |  |  | : |  |  | 2. Kristen 3. Katolik 4. Hindu 5. Budha 6. Konghuchu | | | | | | | | | | | | | | | | | | | | | |
|  | 1. Islam | | |  |
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| 20. Tanggal Penetapan Pengadilan : Tgl : | | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 1. Nama Pemuka Agama/ Kepercayaan : 2. Nomor Surat Izin dari Perwakilan : 3. Nomor Pasport : 4. Perjanjian Perkawinan dibuat oleh : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Notaris   1. Nomor Akta Notaris : 2. Tanggal Akta Notaris : 3. Jumlah anak (jika ada agar mengisi : formulir tambahan nama anak dan   akta kelahiran anak)  **Bagi Pemohon Pembatalan Perkawinan Harap Mengisi Data di bawah ini:**   1. Tanggal Perkawinan : 2. Nomor Akta Perkawinan : 3. Tanggal Akta Perkawinan : 4. Nama Pengadilan : 5. Nomor Putusan Pengadilan : 6. Tanggal Putusan Pengadilan : 7. Tanggal Pelaporan Perkawinan di Luar : Negeri | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **PERCERAIAN ATAU PEMBATALAN PERCERAIAN**  **Yang mengajukan perceraian/ pembatalan perceraian\*\*\*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Nomor Akta Perkawinan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
| 2. Tanggal Akta Perkawinan : Tgl : | | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 1. Tempat Pencatatan Perkawinan : 2. Nama Pengadilan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
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| 5. Tanggal Putusan Pengadilan : Tgl : | | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 1. Nomor Putusan Pengadilan : 2. Nomor Surat Keterangan Panitera : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Pengadalian   1. Tanggal Surat Keterangan Panitera : Tgl : Bln : Thn : Pengadilan 2. Tangal Melapor : Tgl : Bln : Thn :   **Bagi Pemohon Pembatalan Perceraian Harap Mengisi Data di bawah ini** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Nomor Akta Perceraian : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Tanggal Akta Perceraian : Tgl : 2. Tanggal Pelaporan Perceraian dari : Tgl : | | |  |  | Bln :  Bln : | |  |  | Thn :  Thn : | |  |  |  |  |  | | | | | | | | | | | | |
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| Luar Negeri | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **KEMATIAN** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. NIK : 2. Nama Lengkap : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
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| 3. Tanggal Kematian : | Tgl : | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 1. Pukul : 2. Sebab Kematian : |  |  | : |  |  |  | | | | | | | | | | | | | | | | | | | | | |
|  | 1. Sakit biasa/tua  4. Kriminalitas | | | | |  | 2. Wabah Penyakit  5. Bunuh Diri | | | | | |  | 3. Kecelakaan  6. Lainnya | | | | | | | | | | | | |
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| 1. Tempat Kematian : 2. Yang menerangkan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
|  | 1. Dokter | | | |  | 2. Tenaga Kesehatan | | | | | |  | 3. Kepolisian | | | | 4. Lainnya | | | | | | | | | |
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| **PENGANGKATAN ANAK** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Nama anak angkat | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Nomor Akta Kelahiran | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | |
| 3. Tanggal/Bulan/Tahun Penerbitan | : | Tgl : | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| Akta Kelahiran | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Dinas Kabupaten/Kota yang | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| menerbitkan Akta Kelahiran | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Nama Ibu Kandung | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6. NIK Ibu Kandung | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
| 7. Kewarganegaraan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8. Nama Ayah | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9. NIK Ayah Kandung | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
| 10. Kewarganegaraan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11. Nama Ibu Angkat | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12. NIK Ibu Angakat | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
| 13. Nomor Paspor | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14. Nama Ayah Angkat | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15. NIK Ayah Angkat | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
| 16. Nomor Paspor | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17. Tanggal Penetapan Pengadilan | : | Tgl : | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 18. Nomor Penetapan Pengadilan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 19. Nama Lembaga Pengadilan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | |
| 20. Tempat Lembaga Pengadilan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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**PENGESAHAN ANAK**

1. Nomor Akta Kelahiran
2. Tanggal/Bulan/Tahun Penerbitan Akta Kelahiran
3. Dinas Kabupaten/Kota yang menerbitkan Akta Kelahiran
4. Tanggal/Bulan/Tahun Kelahiran Anak

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1. Tanggal/Bulan/Tahun Perkawinan

Agama

1. Nomor Tanggal/Bulan/Tahun Akta Perkawinan/ Buka Nikah
2. Nama Ibu Kandung
3. NIK Ibu Kandung
4. Kewarganegaraan Ibu Kandung
5. Nama Ayah Kandung
6. NIK Ayah Kandung
7. Kewarganegaraan Ayah Kandung
8. Tanggal Penetapan Pengadilan
9. Nomor Penetapan Pengadilan
10. Nama Lembaga Pengadilan
11. Tempat Lembaga Pengadilan

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| **PENGAKUAN ANAK**   1. Nomor Akta Kelahiran : 2. Tanggal/Bulan/Tahun Penerbitan : Akta Kelahiran | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Dinas Kabupaten/Kota yang : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| menerbitkan Akta Kelahiran   1. : Tgl : Bln : Thn : Tanggal/Bulan/Tahun Kelahiran Anak 2. Tanggal/Bulan/Tahun Perkawinan : Tgl : Bln : Thn :   Agama | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Nama Ibu Kandung : 2. NIK Ibu Kandung : 3. Kewarganegaraan : 4. Nama Ayah Kandung : 5. NIK Ayah Kandung : 6. Kewarganegaraan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 12. Tanggal Penetapan Pengadilan : Tgl : | | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 1. Nomor Penetapan Pengadilan : 2. Nama Lembaga Pengadilan : 3. Tempat Lembaga Pengadilan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **PERUBAHAN NAMA** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Nama Lama : 2. Nama Baru : 3. Nomor Akta Kelahiran : 4. Nama Ayah/Ibu/Wali (bagi yang di : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| bawah umur) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. NIK Ayah/Ibu/Wali : 2. Kewarganegaraan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
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| 7. Tanggal Penetapan Pengadilan : Tgl : | | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 1. Nomor Penetapan Pengadilan : 2. Nama Lembaga Pengadilan : 3. Tempat Lembaga Pengadilan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **PERUBAHAN STATUS KEWARGANEGARAAN** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Kewarganegaraan Baru : 2. Nomor Akta Kelahiran : 3. Nomor Akta Perkawinan : 4. Nama Suami atau Istri : 5. NIK Suami atau Istri : 6. Nomor Paspor : 7. Nomor Afidavit : 8. Nomor Keputusan Presiden : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 9. Tanggal/Bulan/Tahun : Tgl : | | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 1. Nomor Berita Acara Sumpah/Janji Seti : 2. Nama Jabatan yang menerbitakan : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | | |
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| BAS/Janji Setia   1. Tanggal/Bulan/Tahun : 2. Nomor Keputusan Menteri (Bidang : Kewarganegaraan) 3. Tanggal/Bulan/Tahun : | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **PERUBAHAN PERISTIWA PENTING LAINNYA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Nomor Akta Kelahiran | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | |
| 2. Jenis Kelamin Lama | : |  | 1. Laki-Laki | | | |  | 2. Perumpuan | | | | | | | | | | | | | | | | | | | | |
| 3. Jenis Kelamin Baru | : |  | 1. Laki-Laki | | | |  | 2. Perumpuan | | | | | | | | | | | | | | | | | | | | |
| 4. Tanggal Penetapan Pengadilan | : | Tgl : | |  |  | Bln : | |  |  | Thn : | |  |  |  |  |  | | | | | | | | | | | | |
| 5. Nomor Penetapan Pengadilan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6. Nama Lembaga Pengadilan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | | | | | | |
| 7. Tempat Lembaga Pengadilan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | 1. Kelahiran 2. Perkawinan 3. Perceraian  6. Pelepasan Kewarganegaraan RI | | | | | | | | | | | | | | |
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Mengetahui : Kepala Desa/Lurah/

Pejabat Dukcapil Yang Membidangi,

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Pelapor

**PELAPORAN PENCATATAN SIPIL DARI LUAR WILAYAH NKRI**

1. Jenis Peristiwa Penting :

4. Kematian

5. Pengangkatan Anak

2. Nomor Surat Keterangan Pelaporan

Pencatatan Sipil dari Perwakilan RI

3.

Tanggal Surat Keterangan Pelaporan Pencatatan Sipil dari Perwakilan RI

1. Kantor Perwakilan yang Melakukan pencatatan
2. Nomor Bukti Pencatatan Sipil dari Negara Setempat
3. Tanggal Penerbitan dari Negara Setempat

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**PEMBETULAN AKTA**

1. Nomor Akta yang akan : dibetulkan/ditarik
2. Nama Ayah/Ibu/Wali (yang di bawah : umur)
3. NIK Ayah/Ibu/Wali :

**PEMBATAL AKTA**

1. Akta yang dibatalkan
2. Nomor Akta yang dibatalkan
3. Tanggal Penetapan Pengadilan
4. Nomor Penetapan Pengadilan
5. Nama Lembaga Pengadilan
6. Tempat Lembaga Pengadilan

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